

**CITY OF GOODYEAR
CITY COUNCIL ACTION FORM**

SUBJECT: Addendum to Agreement between City of Goodyear and Yost and Gardner Engineers	STAFF PRESENTER: David Ramirez, City Engineer COMPANY CONTACT: N/A
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RECOMMENDATION:

Council authorize City manager to execute Addendum to Agreement between City of Goodyear and Yost and Gardner Engineers for plan review, GIS, and general civil engineering services on an as needed basis.

COMMUNITY BENEFIT:

Since 2000, the relative proportion of plan review activity performed by Yost and Gardner has declined as plan review staff has been added to the Engineering Division. Additional plan review staff will be added soon which will further reduce the proportion of activity outsourced to Yost and Gardner.

This action will allow the Engineering Division to continue to operate in a seamless fashion as we continue to internalize the plan review function with the addition of plan review staff. At that point, Yost and Gardner's activities will be reduced to providing assistance during periods of high work volume.

GIS maintenance and its associated activities such as lot addressing and planning exhibit preparation will also continue without interruption until these functions can also be brought in-house as staff resources become available.

DISCUSSION:

Yost and Garner Engineers has been under contract with the City of Goodyear since 1985 to provide general civil engineering services. The original agreement was amended in 1988, 1991, and 1998 primarily for the purpose of amending the schedule of hourly rates and the charge per mile for business vehicle use based on the federal standard rate.

Yost and Gardener's current focus is in the areas of plan review and GIS land base maintenance. The GIS function and certain engineering reviews are paid for on an hourly basis. The last hourly rate adjustment occurred in February 2000. The new hourly rates proposed by this action are consistent with fees charged by other consultants that provide similar services. This action would also provide for the adjustment of the cost per mile for job-related travel to comply with the federal standard rate (currently at 36.5 cents per mile).

Community Development Impact

This action will maintain engineering services levels to City departments and the community.

Fire Impact

This action will have no operational impact to the Fire Department.

Police Impact

This action will have no operational impact to the Police Department.

Public Works Impact


This action will have no operational impact to the Public Works Department.

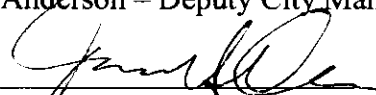
FISCAL IMPACT

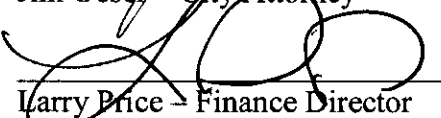
Based on the current volume of engineering services performed by Yost and Gardner and the cost recovery program (MSI) in place, the fiscal impact by this action is estimated at \$10,000 or less. This increase has been accounted for in the FY 03-04 Engineering and GIS budget line items for plan review and engineering services.

Current Policy

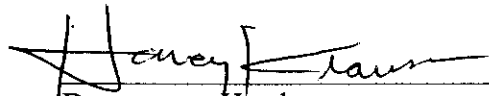
This action is consistent with current practice to review and adjust fee rate schedules on a periodic basis to account for inflation. The next review of hourly rates will not occur until January 2005.


Grant Anderson – Deputy City Manager


Jim Oeser – City Attorney


Larry Price – Finance Director


Stephen Cleveland – City Manager


Department Head


David Ramirez, City Engineer

YOST AND GARDNER ENGINEERS

2619 NORTH THIRD STREET
PHOENIX, ARIZONA 85004
(602) 264-6424
FAX (602) 277-6716

F. ROBERT STEVENS
JOSEPH E. EVANS
CHRISTOPHER R. STEVENS

CONSULTANTS
GLENN C. BUSH
WENDELL H. FOLKERTS

November 24, 2003

City of Goodyear
190 N. Litchfield Road
Box 5100
Goodyear, AZ 85338

Attn: David Ramirez, City Engineer

Re: Engineering Agreement

Dear David,

Enclosed herewith is an addendum to our agreement for providing engineering services to the City. This agreement has been in effect since September 9, 1985. The agreement was amended in 1988, 1991, and 1998. Copies of the original agreement and amendments are attached.

Section V covers the schedule of fees and also provides for changing these fees. We would like to amend the fee schedule to reflect the following:

Principal	\$95	Drafter, Designer	\$35-\$60
Senior Consultant	\$90	GIS Analyst	\$60
Project Engineer	\$75	GIS Technician	\$35-50
Junior Engineer	\$50-\$65	Clerical	\$45

If these fee changes meet with your approval, please return one signed copy for our records.

Sincerely,

Yost and Gardner Engineers

By 
Christopher R. Stevens, P.E.

CRS/lb

**ADDENDUM TO AGREEMENT
BETWEEN CITY OF GOODYEAR, ARIZONA
AND
YOST AND GARDNER ENGINEERS, INC.**

This Addendum to Agreement between the City of Goodyear, Arizona and Yost and Gardner Engineers, Inc., made this _____ day of _____, 2003.

WHEREAS, Section V of said Agreement provides that the schedule of fees set forth therein may be amended in writing from time to time.

WHEREAS, the parties hereto desire to amend Section V of said Agreement in writing.

NOW THEREFORE, the parties, inconsideration of services to be rendered, do mutually covenant and agree as follows:

SECTION V

For and consideration of the services to be rendered by the Engineers, the City shall pay the Engineers on a monthly basis for time actually spent on the work or in necessary travel at the following hourly rates which shall be compensation in full for salaries, payroll taxes, overhead and profit.

Principal	\$95
Senior Consultant	\$90
Project Engineer	\$75
Junior Engineer	\$50-\$65
Drafter, Designer	\$35-\$60
GIS Analyst	\$60
GIS Technician	\$35-\$50
Clerical	\$45

The aforementioned hourly rates shall become effective December 1, 2003.

In addition the City shall reimburse the Engineers for job-related travel at the federal standard rate for business use of an automobile (currently at 36.5 cents/vehicle mile effective January 1, 2002) and at cost for all identifiable direct charges of printing, materials, consultant services, laboratory fees, supplies, subsistence and other expenses necessary for the work. The Engineers shall provide an itemized statement upon completion of each assignment at the end of the calendar month, or shall submit monthly statements for projects of longer duration.

DATED AND EFFECTIVE the day and year first set forth above.

CITY OF GOODYEAR

By _____

Its _____

ATTEST:

By _____

Its _____

YOST AND GARDNER ENGINEERS

By Christopher L. Sturman

Its Treasurer

APPROVED AS TO FORM:

By _____
City Attorney